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Human Resources  
82 North 100 East  
Suite 204  
Cedar City, UT 84720  
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## NOTICE OF EMPLOYMENT

**POSITION:** Full Time Medical Technician/Deputy

**DEPARTMENT:** CORRECTIONS

**POSITIONS OPEN:** 1

**OPEN DATE:** MAY 8, 2019

**CLOSE DATE:** MAY 20, 2019

**SALARY RANGE:** \$20.00/hour (minimum starting wage for those who are not POST certified/pay can be increased to \$21.00/hour after POST certification is complete)

**EMPLOYMENT STATUS:** FULL TIME, CAREER SERVICE, PUBLIC SAFETY POSITION

### JOB SUMMARY

Provide health care services to a large inmate population to include: passing medication, assisting physician, physician's assistant and LCSW, medical and mental health screening, emergency response and treatment, patient education, and laboratory testing. Provide basic life support, including patient assessment, airway management, use of automatic defibrillator and assist patients with medication. Provide pre-hospital emergency medical care of simple and multiple system trauma such as controlling hemorrhage, treatment of shock, bandaging wounds and immobilization of painful, swollen, deformed extremities.

Position will work under the direction of the Iron County Correctional Facility Lead Medical Technician. This position will require working shifts to include **day, night, holiday and occasional call in.**

### MINIMUM QUALIFICATIONS

High School Diploma or equivalent. Certified in the State of Utah as an Advanced Emergency Medical Technician and two (2) years of related work experience. Must be Utah POST certified as a Correctional Officer or be able to become certified as a Correctional Officer within the first year of employment. Preference will be given to applicants with work experience. **Must be 21 years of age or older to apply.**

### SPECIAL QUALIFICATIONS

Must have and maintain a valid Utah Advanced EMT Certification

Must have and maintain a valid Utah Drivers License

Must be or become POST certified as a Correctional Officer in the state of Utah and complete annual training to keep certification

**Knowledge** of medical procedures to collect and record samples/data for use in medical records and testing.

**Ability** to maintain communicate effectively in the English Language, both verbally and in writing; establish positive, professional relationships with the public, inmates, co-workers and other agencies; perform cardio-pulmonary resuscitation; maintain patient and medical confidentiality; maintain composure during stressful conditions.

*This description lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills. Please see full job description for a more detailed list of duties. Iron County is a drug-free workplace successful applicants for positions in the County must successfully pass a drug screen. Successful applicants for this position are required to pass a background screening.*

Prior to submitting an application please read the directions provided with the Application form found on Iron County's website. Applications must be received on or before the closing date by 5:00p.m. MST

**APPLICATION FORMS ARE AVAILABLE AT [www.ironcounty.net](http://www.ironcounty.net)**

IRON COUNTY EMPLOYMENT APPLICATION MUST BE SUBMITTED TO:

Iron County Human Resource Office  
82 North 100 East Suite 204  
Cedar City, UT 84720

Or by email to: [jobs@ironcounty.net](mailto:jobs@ironcounty.net)

IRON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER



# ***IRON COUNTY***

<b>Title:</b>	Jail Medical Technician/Deputy		
<b>Division:</b>	Corrections	<b>Effective Date:</b>	<b>01/12/2015</b>
<b>Department:</b>	Sheriff	<b>Last Revised:</b>	<b>02/10/2017</b>
<b>FLSA:</b>	Non Exempt	<b>Pay Level:</b>	<b>6.01</b>

## **GENERAL PURPOSE**

Provide health care services to a large inmate population to include: passing medication, assisting physician, physician's assistant, psychologist and LCSW, medical and mental health screening, emergency response and treatment, patient education, laboratory testing.

## **SUPERVISION RECEIVED**

Works under the general guidance and direction of the ICCF Medical Supervisor

## **SUPERVISION EXERCISED**

Supervises inmates by providing close and direct observation

## **ESSENTIAL FUNCTIONS**

- Maintains personal knowledge and skills in order to deliver optimum care as an EMT
- Stocks and maintains medical equipment and supplies to ensure a state of readiness at all times
- Works in hazardous environments to ensure safety and stabilization of patients
- Works with contract pharmacist, contract physician, and contract psychologist to ensure a coordinated effort in care
- Documents all patient care, assessments and responses in a timely fashion; Documentation shall be legible and accurate
- Observe conduct and behavior of inmates to prevent disturbances and escapes
- When approved and/or required, participates in training
- Complies with ICCF Code of Conduct at all times
- Enforce rules and regulations according to established policy
- Instruct, correct and manage inmate behavior
- Provide basic life support, including patient assessment, airway management, use of the automatic defibrillator and assist patients with medication
- Be able to perform cardio-pulmonary resuscitation as needed
- Provide pre-hospital emergency medical care of simple and multiple system trauma such as controlling hemorrhage, treatment of shock, bandaging wounds and immobilization of painful, swollen, deformed extremities
- Management of diabetic, allergic, behavioral, and environmental emergencies
- Respond to all medical complaints and emergencies within the facility
- Has direct contact with Inmates in correctional facility while providing medical care and treatment
- Related duties as assigned

## **SECONDARY FUNCTIONS**

- Supervises inmates by providing close and direct observation
- Directly supervise inmates placed on Enhanced Welfare Monitoring
- Directly supervise inmates placed on Suicide Prevention Monitoring
- Conduct living area inspections for evidence of prohibited activities and to remove implements of suicide

- Supervise inmates in transit between facilities or other destinations
- Conduct thorough searches of inmates before and after transportation outside of the facility
- Responsibility for inmate movement through assigned areas
- Restrain inmates using approved devices and equipment, ensuring restraints comply with medical and security needs
- Maintain safety, security, control, discipline and order within area of assignment
- Safely operate a motor vehicle to attend training and transport inmates

## **EDUCATION AND EXPERIENCE**

- Must be a high school graduate or equivalent
- Must be certified in the State of Utah as an Advanced Emergency Medical Technician
- Must be a POST certified Correctional Officer or able to become certified as a Correctional Officer within the first year of employment

### **1. Knowledge, Skills, and Abilities:**

- Must be able to collect and record data/samples for use in medical records and testing;
- Must be able to maintain patient and medical confidentiality;
- Basic knowledge of Federal, State and Local laws and regulations related to jails and prisoner rights;
- Ability to communicate effectively in the English language, both verbally and in writing;
- Ability to establish positive, professional relationships with the public, inmates, co-workers and other agencies;
- Ability to maintain composure during stressful conditions;

### **2. Special Qualifications:**

- Must have a valid Utah Drivers License
- Certified by the State of Utah as an Emergency Medical Technician
- Must be Utah POST Certified as Corrections Deputy
- Must complete 40 hours of annual, job related training to maintain POST certification

### **3. Physical Demands:**

- Must be healthy with no medical disabilities that would impair essential functions as an Emergency Medical Technician
- Must be able to lift and move patients as needed.
- Works in hazardous environments and with potentially violent patients
- Manage physically aggressive inmates as necessary
- This position requires shift rotation

### **4. Work Environment:**

Work is performed in an office or other environmentally controlled room; Works inside a Correctional Facility with potentially violent offenders; Work exposes incumbent to conditions such as fumes, noxious odors, dusts, mists, gases, and poor ventilation; Work exposes incumbent to contagious or infectious diseases or hazardous chemicals; Work requires use of protective devices such as masks, goggles and gloves; Work exposes incumbent to unknown, dangerous, and/or life-threatening conditions; Work exposes incumbent to possible bodily injury from angry inmates, other atypical conditions including subjection to vulgar/offensive verbal threats, and emotional stress from long hours in a negative/dangerous environment.

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**Disclaimer:** The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I \_\_\_\_\_ have reviewed the above job description. Date: \_\_\_\_\_ (Employee)