



Human Resource Office 82 North 100 East Suite 204 Cedar City, UT 84720

NOTICE OF EMPLOYMENT

POSITION: ROAD MAINTENANCE WORKER

DEPARTMENT: COUNTY ROADS

POSITIONS OPEN: 1

OPEN DATE: MAY 14, 2019

CLOSE DATE: MAY 24, 2019

STARTING PAY: \$16.47/hour (Minimum Starting Wage)

ASSIGNED PAY RANGE: \$16.24 (MIN) TO \$24.71 (MAX)

EMPLOYMENT STATUS: FULL-TIME; CAREER SERVICE; BENEFIT ELIGIBLE POSITION

JOB SUMMARY

Perform a variety of semi-skilled and skilled duties to build, repair, clear and maintain Iron County Roadways and other related duties. Operate heavy equipment to include: backhoe, dump truck, front end loader, rollers, lowboy, trucks, grader, distributor, dozer, snow plow, mower, sprayer and other equipment used in transporting vehicles and equipment to job sites. Build and maintain county roadways. Remove snow in mountain and valley areas and prepare for emergency flood control, 24 hours per day. Assist in road repair by chip sealing, crack sealing and seal coating. Install, repair and maintain road signage. Maintain equipment by performing preventive maintenance on equipment, changing all oil and filters on a regular basis, repair truck tires and grease required areas on a regular basis and other mechanical duties as needed.

Preference may be given to qualified applicants living on the West side of Iron County, within a 20 Minute response time of the New Castle Road Shed.

MINIMUM QUALIFICATIONS

High School Diploma or equivalent AND Three (3) years experience with the operation and maintenance of various types of heavy equipment.

SPECIAL QUALIFICATIONS

Must have and maintain a valid Utah CDL License. Complete physical as required to maintain UDOT certification. Attend any required training seminars when scheduled. Attend scheduled defensive driving courses, and UDOT Flagging school as required to obtain and maintain certification. Random drug testing according to UDOT guidelines.

Knowledge of mechanical applications; road construction methods and techniques; work zone regulations.

Skill in operating hand tools; operating heavy equipment; operating road construction machinery; basic mathematics

Ability to maintain cooperative working relationships with those contacted in the course of work activities; work unsupervised and accept responsibility for actions; communicate effectively with staff and public; use independent judgment in routine and non-routine situations; plan, organize and prioritize daily assignments and work activities; communicate via radio; read blueprints, plans and specifications

This description lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills. Please see full job description for a more detailed list of duties. Iron County is a drug-free workplace successful applicants for positions in the County must successfully pass a drug screen. Successful applicants for this position are required to pass a background screening.

AN IRON COUNTY EMPLOYMENT APPLICATION MUST BE SUBMITTED TO:

Iron County Human Resource Office
82 North 100 East Suite 204
Cedar City, UT 84720

Or by email to: jobs@ironcounty.net

Prior to submitting an application please read the directions provided with the Application form found on Iron County's website. Applications must be received on or before the closing date by 5:00p.m. MST

APPLICATION FORMS ARE AVAILABLE AT www.ironcounty.net

IRON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER



IRON COUNTY

Title:	Maintenance Worker	Effective Date:	04/13/2010
Department:	Road	Last Revised:	09/05/2018
FLSA:	Non-Exempt	Pay Level:	7.28

GENERAL PURPOSE

Perform a variety of semi-skilled and skilled duties related to building, repairing, clearing and maintaining Iron County roadways and other related duties.

SUPERVISION RECEIVED

Works under the general supervision of the Road Supervisor and/or Assistant Road Supervisor.

SUPERVISION EXERCISED

None

ESSENTIAL FUNCTIONS

- Operate motorized vehicles, construction and road equipment, and various hand and power tools.
- Operate heavy equipment to possibly include: backhoe, dump truck, front end loader, rollers, lowboy, grader, distributor, dozer, snow plow, mower/sprayer and other equipment used in transporting vehicles and equipment to and from job sites.
- Perform pre-trip and other various safety inspections of county vehicles and equipment.
- Maintain necessary records and forms for pre-trip and other various safety inspections.
- Install culverts, build ditches, and clear/clean surrounding areas as needed.
- Assist in the building and maintaining of County Roadways.
- Install, repair, and maintain road signage.
- Remove snow in mountain, valley and other areas.
- Prepare for, and be readily available (within reason), to assist with emergency flood control.
- Be prepared to respond to emergencies on an on-call basis, including immediate response (within reason) to sign-related safety issues.
- Maintain equipment by performing preventive maintenance, including changing oil and filters on a regular basis, repairing/changing tires, applying grease (as required) on a regular basis, and other basic mechanical duties as needed.
- Assist in road repair by chip sealing, crack sealing and seal coating.
- Prepare flags and various items for road department operations.
- Perform flagging assignments to assure work zone safety.
- Answer and respond to telephone and/or radio calls on an as needed basis.
- Clean facilities as needed or directed.
- Promote safety to co-workers and the general public.
- Be available by land line or cell phone for emergencies.
- Other duties as assigned.

EDUCATION AND EXPERIENCE

High School diploma or equivalent is required and at least three (3) years of verifiable equipment operating, construction, or closely related job experience.

1. Knowledge, Skills, and Abilities:

- Ability to be self-motivated.
- Knowledge of mechanical applications.
- Knowledge of road construction methods and techniques.
- Knowledge of work zone regulations.
- Skill in operating hand tools.
- Skill in operating heavy equipment.
- Skill in operating road construction machinery.
- Skill in basic mathematics.
- Ability to maintain cooperative working relationships with those contacted in the course of regular work activities.
- Ability to work unsupervised and accept responsibility for actions.
- Ability to communicate effectively with co-workers and the general public.
- Ability to use independent judgment in routine and non-routine situations.
- Ability to plan, organize and prioritize daily assignments and work activities.
- Ability to communicate via radio and telephone.
- Ability to read basic blueprints, plans and specifications.
- Must have the ability to meet and deal with the public in a positive manner.
- Knowledge of basic computer entry and operation.

2. Licensing, Certifications and Other Requirements:

- Must possess and maintain valid Utah Commercial Driver's License.
- Must have current (or be able to complete and pass) physical certification, as required to obtain and/or maintain UDOT and/or CDL certifications.
- Must maintain compliance of Iron County Vehicle Policy – including maintaining an acceptable driving record.
- Attend any required training seminars when needed and/or scheduled.
- Attend scheduled defensive driving courses as required.
- Attend UDOT flagging school, as required, to obtain and maintain certification.
- Maintain compliance with Iron County, UDOT, and FMCSA drug and alcohol policies and guidelines.
- Must be able to pass a criminal background check.
- Must be able to pass a pre-employment drug screen.

3. Physical Demands:

Regularly walk, stand, stoop, bend and lift objects weighing 80 pounds or more; Occasionally lift, carry, push, pull or otherwise move objects weighing up to 150 pounds (or more); Ascend or descend ladders, scaffolding, ramps, poles and the like; Use tools or equipment requiring a high degree of dexterity; Walk, stand, crouch, or run (move quickly) on narrow slippery, or erratically moving surfaces, sometimes for extended periods of time; Regularly drive a county vehicle during the course of work duties; Regularly get in and out of large vehicles; Work for sustained periods of time maintaining concentrated attention to detail; Distinguish between shades of color; Communicate via radio and telephone.

Accommodation(s) may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodation.

4. Work Environment:

Work is performed for sustained periods outdoors and frequently in hot, cold or inclement weather; Work is performed around very noisy equipment; Work exposes employee to conditions such as fumes, noxious odors, dust, mists, gases and poor ventilation; Work exposes employee to possible bodily injury from moving mechanical parts of equipment, tools or machinery, as well as unknown and dangerous conditions; Work requires the use of protective devices such as safety glasses, gloves, head protection, hearing protection, masks, etc. Requires the use of some specified work clothes to be provided by Iron county.

Disclaimer: The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

_____ have reviewed the above job description.
(Please Print Name)

(Employee Signature)

(Today's Date)