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Human Resources  
82 North 100 East  
Suite 204  
Cedar City, UT 84720  
P 435-477-8335

## NOTICE OF EMPLOYMENT

**POSITION:** Seasonal Outdoor Maintenance Technician

**DEPARTMENT:** Tourism/Weeds

**POSITIONS OPEN:** 1

**OPEN DATE:** APRIL 5, 2019

**CLOSE DATE:** MAY 21, 2019

**SALARY RANGE:** \$14.88/hour

### EMPLOYMENT

**STATUS:** SEASONAL; AT WILL; NON BENEFITTED POSITION

### JOB SUMMARY

Under general supervision of the Iron County Tourism Director, Lead Outdoor Maintenance Technician and Weeds Supervisor assists with performing general maintenance, grounds keeping and improvements in assigned Iron County Tourism and recreational areas. Will operate various types of equipment (ie: tractor, commercial mower, atv, power tools); perform repairs to culinary and irrigation water systems; some concrete work, to include site preparation; and may perform weed abatement. Position can work full-time hours not to exceed a maximum duration of 26 Weeks (may end earlier depending on available workload).

**\*\*\*MUST BE AVAILABLE TO ATTEND AN INTERVIEW ON FRIDAY, MAY 24, 2019\*\*\***

### MINIMUM QUALIFICATIONS

High School Diploma or equivalent with one (1) or more years of related experience or an equivalent combination of education and/or experience.

### SPECIAL QUALIFICATIONS

Must possess and maintain a valid Utah Driver License;  
Must maintain compliance of Iron County Vehicle Policy – including acceptable driving record;  
Must be able to pass a pre-employment background screen and drug screen;  
Attend any required training

**Ability to regularly lift 50 pounds (occasionally more); operate equipment as outlined in “Essential Functions” ie: atv, power tools, tractor, mowing equipment and hand tools; receive and understand directions and/or instructions; work safely and efficiently; work alone and with limited supervision; maintain cooperative working relationships; interact positively with the general public in order to promote tourism while performing assigned duties.**

*This description lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills. Please see full job description for a more detailed list of duties. Iron County is a drug-free workplace successful applicants for positions in the County must successfully pass a drug screen. Successful applicants for this position are required to pass a background screening.*

Prior to submitting an application please read the directions provided with the Application form found on Iron County’s website. Applications must be received on or before the closing date by 5:00p.m. MST

**APPLICATION FORMS ARE AVAILABLE AT [www.ironcounty.net](http://www.ironcounty.net)**

IRON COUNTY EMPLOYMENT APPLICATION MUST BE SUBMITTED TO:

Iron County Human Resource Office  
82 North 100 East Suite 204  
Cedar City, UT 84720  
Or by email to: [jobs@ironcounty.net](mailto:jobs@ironcounty.net)

**IRON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**



# ***IRON COUNTY***

<b>Title:</b>	Outdoor Maintenance Tech – FT Seasonal	<b>Effective Date:</b>	04/05/2019
<b>Department:</b>	Tourism	<b>Last Revised:</b>	04/05/2019
<b>FLSA:</b>	Non-Exempt	<b>Pay Level:</b>	14.88

## **GENERAL PURPOSE**

Assists with performing general maintenance, groundskeeping and improvements in assigned Iron County tourism and recreational areas.

## **SUPERVISION RECEIVED**

Works under the general guidance and supervision of Lead Outdoor Maintenance Tech and under the direction of the Iron County Tourism Director and Iron County Weed Supervisor.

## **SUPERVISION EXERCISED**

None.

## **ESSENTIAL FUNCTIONS**

- Installation of new fixtures and structures (i.e. barbecue grills, hot coal bins, trash collections bins, playground equipment, picnic tables, pavilions, shooting range targets, etc.) in designated tourism and recreational areas.
- Installation, maintenance and repair of culinary and irrigation water systems.
- Some concrete work – including site preparation, grading, forming, surveying, etc.
- Mowing grass, weed abatement and basic groundskeeping duties.
- General maintenance and repair (i.e. basic wiring and electrical, basic plumbing, basic carpentry, painting, etc.) of grounds and facilities.
- Cleaning and maintaining of restrooms, pavilions, shooting range, campgrounds and other outdoor facilities.
- Operating various equipment, such as commercial mower, tractor, ATV, power tools and hand tools.
- Servicing, maintenance, inventory and accountability for assigned tools and equipment.
- Maintenance, inventory and accountability for assigned tools and equipment
- Other duties as assigned or needed.

## **EDUCATION AND EXPERIENCE**

High school diploma or equivalent with one (1) or more years of related experience or an equivalent combination of education and/or experience.

### **1. Knowledge, Skills and Abilities:**

- Ability to regularly lift 50 pounds (occasionally more).
- Ability to operate equipment as outlined in “Essential Functions” above.
- Ability to work safely and efficiently.
- Ability to maintain cooperative working relationships.
- Ability to interact positively with the general public in order to promote tourism while performing assigned duties.

**2. Licensing, Certifications and Other Requirements:**

- Must possess and maintain valid Utah Driver's License.
- Must maintain compliance of Iron County Vehicle Policy – including maintaining an acceptable driving record.
- Attend any required training as needed and/or scheduled.
- Must be able to pass a criminal background check.
- Must be able to pass a pre-employment drug screen.

**3. Physical Demands:**

Regularly walk, stand, stoop, bend and lift objects weighing up to 50 lbs. or more; Occasionally lift, carry, push, pull or otherwise move objects weighing 100 lbs. or more; Ascend and descend ladders, scaffolding, ramps, poles and the like; Use tools or equipment requiring a high degree of dexterity; Walk, stand, crouch, or run (move quickly) on outdoor trails and/or narrow, slippery, erratically moving surfaces, sometimes for extended periods of time; Regularly drive a county vehicle during the course of work duties; Work for sustained periods of time maintaining concentrated attention to detail; Distinguish between shades of color; Able to communicate via radio, phone, and/or other electronic devices.

Accommodation(s) may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodation.

**4. Work Environment:**

Work may be performed for sustained periods outdoors and frequently in hot, cold or inclement weather; Work occasionally performed around very noisy equipment; Work may expose employee to conditions such as fumes, noxious odors, dust, mists, gases and poor ventilation; Work may expose employee to possible bodily injury from moving mechanical parts of equipment, tools or machinery, as well as unknown and dangerous conditions; Work may expose employee to other dangers associated with working in nature and the outdoors; Work requires the use of protective devices and equipment, such as masks, goggles, gloves, hearing protection, etc.; Occasional weekend and/or holiday work hours may be required – depending on need.

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**Disclaimer:** The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

\_\_\_\_\_ have reviewed the above job description.  
(Please Print Name)

\_\_\_\_\_  
(Employee Signature)

\_\_\_\_\_  
(Today's Date)