



**COMMISSIONERS**

Alma L. Adams  
Michael P. Bleak  
Paul Cozzens

**ASSESSOR** / Cindy W. Bulloch

**ATTORNEY** / Chad E. Dotson

**AUDITOR** / Dan Jessen

**CLERK** / Jonathan T. Whittaker

**RECORDER** / Carri R. Jeffries

**SHERIFF** / Kenneth K. Carpenter

**TREASURER** / Nicole B. Rosenberg

P.O. Box 429  
68 South 100 East  
Parowan, Utah 84761  
P 435.477.8300  
F 435.477.8847

# Iron County Recorder's Office

## Request for Proposal (RFP)

### GIS Parcel Fabric Database Conversion

**Proposals Due:  
August 19, 2020**

The Iron County Recorder's Office is soliciting bids for a multi phased county wide conversion/remapping project into the ESRI Parcel Fabric for ArcGIS Pro. This will include both the unincorporated and incorporated areas of Iron County. Iron County consists of approximately 95 Townships, 3,179 sections, and 50,000 tax parcels. Of those 50,000 tax parcels approximately 26,000 are currently maintained in AUTOCAD and 24,000 are currently maintained on hand drawn maps. The parcels maintained in AUTOCAD can be converted into the Parcel Fabric and the parcels maintained on hand drawn maps will need to be remapped from the recorded deed descriptions into the Parcel Fabric. This project will be done in a multi-year phase approach starting in 2020 with the most populated areas of Iron County first. Each year's budget will be contingent on the County Commissions approval of the project budget with no guarantee of future money from year to year.

Iron County will provide the following data to the selected Vendor for the project area: current parcel (polygons & line work) and PLSS sections and corners. The County will also provide remote access to property data, property transfer documents, filed survey maps, subdivision plats, condominium plats, road dedication plats, and monument tie sheets. If the vendor identifies additional information needs that are not listed here either before or during the project, the County will make a reasonable effort to supply the information requested.

A view of our existing interactive GIS map is available at: [irongis.maps.arcgis.com/ironcounty.net/departments/information-technology-service/gis/](http://irongis.maps.arcgis.com/ironcounty.net/departments/information-technology-service/gis/)

**Bids must be received no later the 4:30pm (MST) on August 19<sup>th</sup>, 2020**

Please submit all bids to:

Carri R. Jeffries/Iron County Recorder

[cjeffries@ironcounty.net](mailto:cjeffries@ironcounty.net)

USPS:

PO Box 506

Parowan, UT 84760

UPS/FedEx (Physical Address):

68 S 100 E

Parowan, UT 84760

**Bids will be opened Monday August 24, 2020 at 10:00am (MST)**

Iron County Court House

68 S 100 E

Parowan, Utah

**Terms and Conditions:**

- *All proposals become property of the County upon submission, and the proposals will not be returned to the vendors.*
- *The County reserves the right to reject any or all proposals or portions thereof if they are incomplete or inaccurate.*
- *The County reserves the right to obtain clarification of any point in a Vendor's proposal or obtain additional information.*
- *The County is not bound to accept the proposal with the lowest cost, but may accept the proposal that demonstrates the best ability to meet the needs of the County.*

**Contact Information:**

Carri Jeffries/Recorder

435-477-8353

[cjeffries@ironcounty.net](mailto:cjeffries@ironcounty.net)

Ken Richards/GIS Coordinator

435-477-8371

[krichards@ironcounty.net](mailto:krichards@ironcounty.net)

Jared Wilson/IT Director

435-477-8370

[jared@ironcounty.net](mailto:jared@ironcounty.net)